

**“Spark Your School: The Brain-Body Connection”  
Action Planning Template**

Stage 1: Desired Results - What is your vision?

What will success look like for your classroom or school one year from now?

Stage 2: Assessment - How will you know if you have achieved your vision?

How will you measure success?

What data will be collected to indicate progress?

Short-term

Long-term

Stage 3: Implementation Plan - How will you make the vision a reality?

Describe the action(s) to be implemented.

Identify possible barriers and solutions for each action.

Who is the target group?

Why have you chosen this group?

Where will the action(s) take place?

How frequently will the action(s) take place?

What do you need to consider so that people can move safely within this space?

What resources are needed?

Task	Who is responsible?	Deadline date